

COMMISSION MEETING MINUTES
April 29, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on April 29, 2014. Members present were: Commissioner Louenda H. Downs - Chair, Commissioner P. Bret Millburn, Commissioner John Petroff, Jr., Clerk/Auditor Chief Deputy Audit/Finance Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Clint Thacker, Davis County Animal Care & Control Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

“Public Health Hero” awarded to Health Dept team for regulations regarding the e-cigarette

Lewis Garrett, Davis County Health Director, spoke of a new emerging public health threat with nicotine delivery devices known as e-cigarettes. Their popularity is exceeding the science and what is known about them. Use by junior high age children exceeds that of regular tobacco at this point in time. There is no regulatory oversight of these devices. The Board of Health asked the Health Department staff to investigate the product. The “Team” looked at: youth access; content of the juice for accuracy in labeling; amount of nicotine – advertised amount was completely inaccurate usually much higher than labeled. They conducted basic scientific research and laboratory testing. They worked on child protective caps, leak proof bottles, and sanitary manufacturing requirements. There are seven stores in Davis County that manufacture and sell the e-juice. The Team came up with common sense regulations that were primarily designed to make sure the products are safe and only available to adults (limiting youth access). The Team worked with legislators, Board of Health members, and the store owners. Town meetings and public hearings were held. The Utah Public Health Association recently recognized the Team with the “Public Health Hero” award for their work and for the regulations that were put in place. Lewis noted, Davis County is the first Health Department in the United States to have put together regulations which are supported not only by the public health community; but also by the companies, manufactures and store owners that work in this field. He indicated it was quite an accomplishment to put something together that was not controversial, was not heavy handed, but accomplished what was needed.

Lewis proudly introduced the Team: Dave Spence, Director of Environmental Health Division; Ivy Melton-Sales, Director of Health Promotion Division; Brian Hatch, Deputy Director of Health; Gloria Sawyer, Tobacco Prevention Program; Rachelle Blackham, Environmental Health Scientist; Tiffany Leishman, Health Promotion. The Commissioners commended the Team and presented them with a Davis County coin in recognition of their outstanding work.

Commissioner Downs also recognized Bob Ballew, Public Information Officer, in the audience mentioning his efforts in getting the information out to the public for the Health Department.

Special meeting at Farmington City

Commissioner Downs announced the Commissioners will be in attendance at a Special Commission Meeting, May 6, 2014, 6:00 p.m. in connection with Farmington City Council. This is in an effort to make themselves available to the cities and citizens.

Bid opening for construction of Kaysville Branch Library

Chris Sanford, Davis County Library Director, introduced those in the audience attending for the bid opening for the construction of the Kaysville Branch Library: Kaysville Mayor Hiatt; Jim Lewis, Monica and Brian Derrick from FFKR Architects; Jerry Meyer, Chief Deputy Library Director; and Lynette Mills, Kaysville Branch Librarian.

Curtis Koch, Davis County Chief Deputy Audit/Finance, reminded the Commissioners of the prequalification of contractors in order for them to provide a bid on the construction of the new Kaysville

Branch Library. There were 16 companies that met the requirements; 11 of them came to the mandatory pre-bid meeting; the following 9 contractors have submitted bids:

	BIDDER	AMOUNT
1.	Lundahl Building	\$3,961,763.00
2.	Interwest Construction	\$3,721,000.00 +\$35K base bid (TBD)
3.	Ascent Construction, Inc.	\$3,594,500.00
4.	Bud Mahas Construction Inc.	\$3,695,000.00
5.	Wadman Corporation	\$4,017,000.00
6.	Zwick Construction Company	\$3,810,000.00
7.	Valley Design & Construction Inc.	\$5,598,000.00
8.	Saunders Construction, Inc.	\$3,798,000.00
9.	CRC Construction	\$3,805,307.00

The bids will be reviewed by the team to verify they meet the requirements. A recommendation will be brought forward at a future meeting.

Agreement
#2014-127
Utah Dept of
Workforce
Service funding
training and
field guides
w/Budget
Change

Lewis Garrett, Davis County Director of Health, presented the following:

Agreement #2014-127 with Utah Dept. of Workforce Services - LIHEAP funding the development and training at the Intermountain Weatherization Training Center and to purchase required field guides. It is in the receivable amount of \$36,000.00 with the following budget change:

Increase	Decrease	Account Name	Account Number	Dollar Amount
(x)	()	LIHEAP	11 - 3313 - 000	\$ 36,000.00
(x)	()	Education/Training	11 - 4981 - 330	\$ <u>36,000</u> 10,980.00
(x)	()	Contingency	11 - 4981 - 620	\$ 25,020.00

It is for the time period of October 1, 2013 through September 20, 2015. Commissioner Millburn made a motion to approve with the associated budget change. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-128
Saturn
Resource
Management
for
Weatherization
Field Guides

Agreement #2014-128 with Saturn Resource Management, Inc. to create Weatherization Field Guides

specific to Utah with the Department of Energy’s Standard Work Specifications for Single Family Homes. It is a payable in the amount of \$10,980.00 (funded by previous contract). The contract period is from the date of signage through July 31, 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2013-37A
with North Salt
Lake for animal
control services

Clint Thacker, Davis County Animal Care & Control Director, presented amendment #2013-37A with

North Salt Lake City to provide animal control services. It is in the receivable amount of \$24,112.60. The contract period is January 1, 2014 – December 31, 2014 of their multi-year contract. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-129 &
#2014-130 with
Alta Hills Farm
for Hunter
Jumper Horse
Shows

Mike Moake, Davis County Legacy Events Center Marketing, presented to following:

Agreement #2014-129 with Alta Hills Farms for Hunter Jumper Horse Show May 1-4, 2014. It is a receivable in the amount of \$2,460.00.

Agreement #2014-130 with Alta Hills Farms for Hunter Jumper Horse Show September 25-28, 2014. It is a receivable in the amount of \$2,460.00. Commissioner Petroff made a motion to approve both agreements with Alta Hills Farms. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Summary list
#2014-131 for
rentals at LEC

The following summary list of rental agreements #2014-131 at the Legacy Events Center:

4-H Horse Program	Safety Conference
Barn Hunt	Snow Basin Ski Education Foundation

Davis School District Special ED
Home Schoolers Daddy/Daughter Dance
Jr. Rodeo
Mayan Miracle Run
Deanna Morris

Silvia Stevenson
Twin Star Riders
USWRCA Northern Regions Show
Utah VHF Society
Wasatch Agility

Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-132 Apple Tree/Apple Village to sponsor Senior Day activities at the 2014 Fair

Brooks Burr, Davis County Fair Coordinator, presented the following:
Agreement #2014-132 with Apple Tree/Apple Village to be a sponsor for the Senior Day activities at the Fair for the upcoming three years (through August 2016). It is a receivable amount of \$1,400.00 in 2014; \$1,428.00 in 2015; and \$1,457.00 in 2016. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-133 Shaun Paulson, Hypnotist at the 2014 Fair

Agreement #2014-133 with Shaun Paulson, Hypnotist, to perform three nights of the 2014 Fair in the payable amount of \$1,500.00. Contract period is August 13-16, 2014. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-134 Creature Encounters at the 2014 Fair

Agreement #2014-134 with Creature Encounters to provide an exhibit and educational presentations throughout the 2014 Fair. It is a payable in the amount of \$3,000.00. Contract period is August 13-16, 2014. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

#2014-111A Sale & Quit Claim Deed w/easement (Boynton Rd, Kaysville) to G B Development, LLC

Tony Thompson presented #2014-111A request for approval of final sale and execution of Quit Claim Deed with Easement of part of Tax ID 11-039-0163 (1150 N Boynton Road, Kaysville) to G.B. Development, LLC in the receivable amount of \$5,500.00. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-135 Endless Summer Band to perform at Antelope by Moonlight Bike Ride

Neka Roundy, Davis County Community & Economic Development Specialist, presented the following:
Agreement #2014-135 with Endless Summer Band to perform at the Antelope by Moonlight Bike Ride. It is a payable in the amount of \$650.00. Contract period is July 11, 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor’s Office.

Agreement #2014-136 Gonzo Boat Rentals during GSLBF

Agreement #2014-136 with Gonzo Boat Rentals and Tours for kayaks and pontoons to be utilized during the Great Salt Lake Bird Festival. It is a payable in the amount of \$25.00/ticket sold. Contract period is May 15 -19, 2014. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor’s Office.

Agreement #2014-137 Wild About Birds Nature Center – birding guides at GSLBF

Agreement #2014-137 with Wild About Birds Nature Center to provide birding guides during the Great Salt Lake Bird Festival. It is a payable in the amount of \$960.00. The contract period is May 15 & 19, 2014. The Commissioners commended Neka on the fabulous job she has does regarding this tourism event. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-138 K&H Integrated Print

Brian McKenzie, Davis County Elections Director, presented agreement #2014-138 with K&H Integrated Print Solutions to provide ballot and envelope printing supplies and services for the 2014 By Mail

Solutions for
By Mail
Election
services

Overview of
By Mail
Election
process

Summary List
#2014-139
Internet
Connection
Users

Property Tax
Register
Approved

Meeting
Minutes of
4/22/14
approved

Check
Registers
approved

Elections (primary & general). The payable amount is dependent on the number of registered voters.

Brian provided the following overview of the By Mail Election:

It is in accordance with a Utah law that was passed in 2011 which allowed a jurisdiction to conduct a By-Mail election. The idea of the By-Mail election is looking towards the future. Someday the current voting system will have to be replaced. Costs would be well into the millions of dollars. Voting By-Mail is a less expensive option, as you look at the conversion from one system to another. For the immediate future, the By-Mail election allows the County to use the current system a bit longer; less wear and tear on the voting machines means they will last longer. The information gathered by the election will be provided to the Lt. Governor's Office, which is conducting a feasibility study of By-Mail elections in the state of Utah. Davis County is the largest county performing a By-Mail election. There are 11 counties that are doing By-Mail elections this year. Commissioner Millburn indicated other Utah counties have conducted By-Mail elections in the past, as well as other states, noting it is not something new or untested. Brian pointed out By-Mail voting is not new to Davis County. For a number of years in Davis County, thousands of voters have chosen to vote By-Mail. It is a tested and true method. The only difference this time is the scale is much larger than what they have done in the past. Commissioner Downs suggested other counties would be watching how this will work in Davis County so they can do it in the future. She said the office has planned well to protect the ballots and noted there is still the option of traditional voting on election day at one of the seven voting centers. Brian suggested if any voter has concerns they are welcome to come in and view the process in the election facility. The importance of maintaining the integrity of the system is public involvement.

Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Downs presented the following summary list #2014-139 of Internet Connection Users to access Recorder's Office information of Redi-Web:

Arrington Appraisals LLC
Division of Professional Licensing
Joyce Maughan, Attorney at Law
PADRM (Pia Anderson Dorius Reynard & moss)
www.buyingutahhouses.com

Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflected six corrections. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Millburn made a motion to approve the Commission Meeting minutes of April 22, 2014. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Petroff made a motion to approve the check registers as prepared by the Davis County Clerk/Auditor's Office. Commissioner Millburn seconded the motion. All voted aye.

No Commission Comments

No Public Comments.

Meeting adjourned.

Clerk/Auditor

Chair